



Strategy and Synergy for Security

**Society for Electronic Transactions and Security [SETS]  
MGR Knowledge City, C.I.T. Campus,  
Taramani, Chennai - 600 113.**

**Notice Inviting Tender**

**TENDER NOTICE NO: SETS/CHN/Car Parking/2023-24/TR-07**

**Name of Work: Construction of Car Parking Area at SETS MGR Knowledge City,  
C.I.T Campus, Taramani, Chennai – 600 113.**

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**SECTION – I**  
**NOTICE INVITING TENDER**

# SOCIETY FOR ELECTRONIC TRANSACTIONS AND SECURITY [SETS]

(Under O/o the Principal Scientific Adviser Government of India)

(Registered under The Societies Registration Act XXI of 1860 Registration No. S.42605 of 2002)

Operational Headquarters

MGR Knowledge City, CIT Campus, Taramani, Chennai – 600 113. India.

Phone: 044 – 66632506 Fax: 044 – 66632501 website: www.setsindia.in



Strategy and Synergy for Security

11.03.2024

## Notice Inviting Tenders

**Name of work:** Construction of Car Parking area at SETS MGR Knowledge City, C.I.T Campus, Taramani, Chennai – 600 113.

### **TENDER NOTICE NO: SETS/CHN/Car Parking/2023-24/TR-07**

Sealed item rate tenders are invited on behalf of the Society for Electronic Transactions and Security [SETS], from reputed and experienced contractors who are interested to do Construction of Car Parking at SETS, Taramani, Chennai.

Estimated Cost	:	Rs. 9,31,000/-
Earnest Money Deposit (2%) *	:	Rs. 18,620/-
Tender Processing Charges	:	Rs.525/- (non-refundable)
Time Allowed	:	45 Days
Performance Guarantee	:	3% of the Tendered Value to be given before commencement of the work
Security Deposit	:	7% of the Tendered Value which will be deducted from the running account bill

The tender document can be downloaded from the websites: [https://setsindia.in/SETS\\_tenders](https://setsindia.in/SETS_tenders)

The downloaded tender document is to be submitted along with the tender processing charges of Rs.525/- as mentioned above. The tenders submitted without the tender processing charges shall be rejected.

Bids will be received upto 15:00 hrs on 21.03.2024 by SETS at the above address. Bids will be opened on the same day at 16:00 hrs in the presence of attending tenderers.

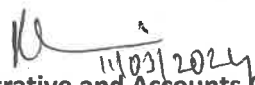
### **BIDS NOT ACCOMPANYING THE FOLLOWING ARE LIABLE TO BE SUMMARILY REJECTED**

- DD payable at Chennai for the Tender Processing Charges indicated above in favour of SETS
- DD payable at Chennai for the Earnest Money Deposit indicated above in favour of SETS.
- Copy of PAN Card, Copy of MSME and Copy of GST
- Minimum 3 years' experience in the civil construction
- The bidding firm should have successfully carried out at least 3 civil construction works in last 3 years for Central Govt./ State Govt. / PSUs/ Reputed Private Organisation/ Govt. bodies in India.
- Three similar completed works each costing not less than the amount equal to 40% of the estimated cost put to tender, [or] Two similar completed works each costing not less than the amount equal to 60 % of the estimated cost put to tender, [or] One similar completed work of costing not less than the amount equal to 80 % of the Estimated cost under a single contract.
- Performance Certificate with details of work done (at least 3 works)
- Name, full address and phone number of clients are to be furnished.

Note: 1.Cash, Cheques & Bank Guarantees for Earnest Money Deposit will not be accepted.

2. \* MSME Registered firms are exempted. However, the contractor has to submit EMD/Bid Security declarations

SETS does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all of the bids or to allot parts of the works to different agencies without assigning any reason therefor. All bids in which any of the prescribed conditions is not fulfilled and or conditional rebates are offered will be summarily rejected.

  
11/03/2024  
**Chief Administrative and Accounts Officer**  
For and on behalf of SETS, Chennai

Strategy and Synergy for Security

Registered Office:

C/o. Electronics Corporation of India Limited, North Zone, B-7, LSC, 'A' Block, Naraina, Ring Road, New Delhi – 110028.

Delhi Office:

Room No. 418, TIFAC, Wing-A, Vishwakarma Bhavan, Shaheed Jeet Singh Marg, New Delhi – 110 016

**EMD / Bid security Declaration**  
**(Construction of Car Parking at SETS)**

“We hereby accept that in case we modify or withdraw Bid during the period of validity or fails to commence the work in time. We shall be liable to be suspended / blacklisted to participate in tenders of SETS for a period of three (03) years from such default /modification / withdrawal of Bid”.

Signature of the contractor  
(With seal)

**SECTION – II**  
**FORM OF AGREEMENT & GENERAL**  
**RULES AND DIRECTIONS FOR**  
**GUIDANCE OF THE CONTRACTOR**  
**AND ITEM RATE TENDER FOR**  
**WORKS**

**SECTION – II**  
**FORM OF AGREEMENT AND GENERAL RULES OF CONTRACT**  
**AND**  
**DIRECTIONS FOR THE GUIDENCE OF CONTRACTOR**

ITEM RATE TENDER AND CONTRACT FOR WORKS  
(CENTRAL P.W.D. CODE, PARAGRAPH-95)

1. All works proposed for execution by contract will be notified in a form of invitation to tender pasted in public places and signed by the Officer inviting tender or publication in newspapers as the case may be.

This form will state the work to be carried out as well as the date for submitting and opening tenders and time allowed for carrying out the work, also the amount of earnest money to be deposited/ bid security declaration to be submitted along with the tender, and the amount of security deposit to be deposited by the successful and the percentage, if any to be deducted from the bills. Copies of the specification, designs and drawing for the purpose of identification by the Officer inviting tender shall also be open for inspection by the Contractor at the Office of the Officer inviting tender during office hours.

2. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof, or in the event of absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorising him to do so, such power of attorney to be produced with the tender and it must disclose the firm is duly registered under the Indian partnership Act.

3. Receipts for payment made on account of a work, when executed by a firm, must also be signed by all the partners except where the contractors are described in their tender as a firm, in which case the receipts must be signed in the name of the firm by one of the partner or by some other persons having due authority to give effectual receipts for the firm.

**Applicable for item rate tender only (CPWD -8)**

4. Any person who submits a tender shall fill up the prescribed form, stating at what rate he is willing to undertake each item of the work. Tenders, who propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contains any other condition, of any sort, including conditional rebates will be summarily rejected. Tenders shall have the name and number of the work to which they refer written outside the Envelops.

The rate(s) and amount(s) must be quoted in decimal coinage both in words and figure.

5. The Officer inviting tender or his duly authorised assistant will open tenders in the presence of any intending contractors who may be present at the time, and will enter the amounts of the several tenders in a comparative statement in a suitable form. In the event of tender being accepted, a receipt for the earnest money forwarded therewith shall there upon be given to the contractor who shall thereupon for the purpose of identification sign copies of the specifications and other documents mentioned in Rule – 1. In the event of a tender being rejected, the earnest money forwarded with such unaccepted tender shall thereupon be returned to the contractor marking the same, without any interest.

6. The Officer inviting tenders shall have the right of rejecting all or any of the tenders, and will not be bound to accept the lowest tender or any other tender.

7. The receipt of an accountant or clerk for any money paid by the Contractor will not be considered as any acknowledgement of payment to the Officer inviting tender and the Contractor shall be responsible for seeing that he procures a receipt signed by the Officer inviting tender or duly Authorised Accounts Officer/Cashier.

8. The tenderers shall sign a declaration under the Official Secret Act 1923, for maintaining secrecy of the tender documents drawing or other records connected with the work given to them. The unsuccessful tenderers shall return all the drawings given to them.

**9. Applicable for Item Rate Tender only (CPWD-8)**

In the case of Item Rate Tenders, only rates quoted shall be considered. Any tender containing percentage below/above the rates quoted is liable to be rejected. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figure and words. However, if discrepancy is found, the rate which correspond to the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount. **In event no rate has been quoted for any item(S), leaving space both in figure(S), words(S), and amount blank, it will be presumed that the contractor has included the cost of this/these item(S) in other items and rate for such item(S) will be considered as zero and work will be required to be executed accordingly.**

10. Other than filling in rates and amounts in the schedule of quantities, no additions, alterations made in the tender document and if any such additional/alteration are made the tender is liable to be rejected. Remarks and explanations if any should be set out in a covering letter and will become part of contract only if specially accepted in writing by the Engineer in charge at the time of acceptance of the tender.

11. In case of any tender where unit rate of any item / items appear to be unrealistic, such tender will be considered as unbalanced and incase the tenderer is unable to provide satisfactory explanation, such tender is liable to be disqualified and rejected.

**12. Applicable for Item Rate Tender only (CPWD-8)**

All rates shall be quoted on the tender form. The amount for each item should be worked out and requisite totals given. Special care should be taken to write the rates in figures as well as in words and the amount in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word 'Rs' should be written before the figure of rupees e.g. Rs 2.00 and in case of words, the word, 'Rupees' should precede. While quoting the rate in schedule of quantities, the word only should be written closely following the amount and it should not be written in the next line.

13. On acceptance of the tender, the name of the accredited representative(S) of the contractor who would be responsible for taking instructions from the Engineer- in-charge shall be communicated in writing to the Engineer-in-Charge.



14. Sales Tax, purchase Tax, turnover tax or any other tax on material in respect of this contract shall be payable by the Contractor and SETS will not entertain any claim whatsoever in respect of the same.

Signature of the contractor  
(With Seal)

# SOCIETY FOR ELECTRONIC TRANSACTIONS AND SECURITY (SETS)



(A Government of India Initiative)  
(Registered under The Societies Registration Act XXI of 1860 Registration No. S.42605 of 2002)

Operational Headquarters

M.G.R. Knowledge City, C.I.T.Campus, Taramani, Chennai – 600 113

Phone: 044-66632506 Fax No: 044 - 66632501 Website: www.setsindia.i

## ITEM RATE TENDER FOR WORKS

I/We have read and examined the notice inviting tender, Schedule of drawing, supply of material, specifications applicable, drawings & design, General rules and directions, conditions of contract, Clauses of contract, special conditions, schedule of quantities & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the Execution of the work specified for the SETS,CHENNAI with in the time specified in the memorandum, schedule of quantities and in accordance in all respect with specifications, design, drawings and instructions in writing and with such materials as are provided for by, and in all respects.

### MEMORANDUM

- a. **General Description:** Construction of Car Parking area at SETS, Taramani, Chennai - 600113.
- b. **Estimated Cost:** Rs 9.31 lakhs (Nine Lakhs Thirty One Thousand Only)
- c. **Earnest Money Deposit:** Rs 18,620/- MSME are exempted from EMD. However Bid Security declaration to be (Signed) given by the contractor.
- d. **Performance Guarantee:** 3% of the Tendered value to be given before commencement of the work.
- e. **Security Deposit:** 7% of the Tendered value which will be deducted from the running account bill.
- f. **Time Allowed for the work :** 45 days  
The security deposit will be collected by deductions from the running bills of the contractor at the rate of 7% of the gross amount of value of work done, till total security deposit is recovered.

We agree to keep the tender open for sixty (60) days from the due date of submission thereof and not to make any modifications in its terms & conditions.

To execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviation as may be ordered up to a maximum of an increase or decrease in the total value contract to the extend 25 % and to the event of exceeding these limits to be determined in accordance with the provisions contained Clauses in the 12.2 & 12.3 of the tender form.

### DECLARATION

I/We hereby declare that I / We shall treat the tender documents, drawings and other records connected with work as secret / confidential documents and shall not communicate information / derived therefrom to any person other than a person to whom I / We am /are authorized to communicate the same or use the information in any manner prejudicial to the safety to the state.

Dated:

Signature of Contractor (With Seal)  
Postal Address

Witness:

Address:

Occupation:

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## ACCEPTANCE

The above tender submitted by you as provided in the letters mentioned hereunder is accepted by me for and on behalf of SETS for a sum of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_)

The Letters referred to below shall form part of this contract Agreement.

- i.
- ii.
- iii.

Dated:

For & on behalf of SETS

Signature:  
Designation:

**SECTION – III**  
**SPECIAL CONDITIONS**

## SPECIAL CONDITIONS

### **1. Site Investigation:**

The tenderer is advised to visit the site on any working day before the last date of submission of the tender(s) for technical discussion and get relevant information required for tendering before submitting his offer. The Contractor acknowledges that he has satisfied himself as to the nature and location of the work, the general and local conditions and other information essential for submitting his tender. Non-familiarity with the site condition will not be considered as a reason either for extra claims or for not carrying out the work in strict conformity with the specifications.

### **2. Conditions of contract:**

The conditions of contract and guidance to contractors for item rate tender and contract specifications applicable to the works of SETS, Chennai shall form part of the contract for this work. They are available in the office of the Engineer for perusal of the interested tenderers.

### **3. Progress and Completion:**

The contractor shall furnish sufficient forces and shall work such hours, including night shifts and over time operations as may be necessary to ensure the execution within the time specified in this contract. If the contractor fails to meet his obligations set forth above, the Engineer-in –Charge shall take necessary steps to increase the labour force, amount of machinery etc., as he deems fit to ensure completion of works in accordance with the schedule at the contractor's expense.

### **4. Sequence of work:**

The contractor shall execute the work as per the sequence given by the Engineer-in –Charge (E I C) from time to time.

### **5. Supply of water and electric power:**

Water supply and Electric power if required will be made available free of cost to the contractor. The Electrical power supply shall be provided by SETS free of cost. The supply point will be provided only in one location. The contractor shall bring suitable extension board, cable etc. The power supply shall be drawn only for the purpose specified in the work order.

### **6. Mode of measurement:**

Mode of measurement, when not specified in the tender, shall be in accordance with the relevant Bureau of Indian Standards (BIS) and where not spelt out in BIS, the E I C decision shall be final and binding on the contractor.

### **7. Rates:**

The rates shall be quoted by the tenderers only in the enclosed Schedule of Quantities and Rates (SQR) no extra will be paid by Department. The material supply is in the scope of the contractor, hence GST is applicable.

### **8. Plan of operation and co-ordination:**

The contractor shall be required to co-ordinate works with that of other contractor performing works at the site and also in the same area. The contractor shall conduct his operations so as not to interfere as far as possible with the other works.

### **9. Government labour laws:**

The contractor shall follow strictly all the Government labour laws/acts which are in force time to time and all necessary arrangements for labour will have to be made by the contractor.

#### **10. Security Rules:**

The contractor shall follow at site all security rules as may be framed by the department from time to time, regarding removal of materials from site, issue of identity cards, control of entry of personnel and all similar matters.

#### **11. Accommodation:**

The SETS will not provide any type of accommodation or land for the accommodation of the contractor's personnel. The contractor has to make his own arrangement for food and shelter to his staff and workers.

**12. Clause 10 CC 'Conditions of contract'** will not apply to this work. No escalation is payable in this contract.

#### **13. Terms of payment:**

No advance payment shall be made. Payment shall be based on progressive Running Account (R A Bills) bills, measurements taken jointly by the Engineer and Contractor /representatives, duly certified by the Engineer.

The Security Deposit will be refunded after Defect liability period of 6 months, from the date of (successful) completion report.  
Conditional rebate and or conditional tender will not be accepted.

In respect of contract value exceeding Rs 5 lakhs the contractor will be required to furnish within Ten days performance Guarantee of 3% of the tendered value of the work as performance Guarantee in the form of an irrevocable bank guarantee bond of any Nationalized Bank or state Bank of India.

In additional the contractor is required to furnish in respect of contract value exceeding 5 lakhs by way of security deposit for the fulfilment of his contract an amount equal to 7% of the tendered value of the work.

**13. Collection of Security Deposit:** The security deposit will be collected by deductions from the running bills of the contractor at the rates mentioned above and the earnest money already deposit will be treated as a part of the security deposit.

**14. Release of security deposit:** Security deposit will be released after completion of defect liability period after deducting expenses if any incurred to make good the defects if any noticed.

In the case of maintenance works the security deposit shall be refunded after two month from the date of completion of the maintenance contract, without any interest

**15. Failure to proceed with the work:** If the Contractor fails to proceed with the work within the stipulated time as specified from the date of issue of letter of intent/letter to proceed with the work, the SETS take action as deemed fit

**16. Compensation for delay:** Failure to complete the work within the stipulated period / duly approved extended period the contractor is liable to pay compensation as per clause 2 of GCC, at the rate of 0.75% per month of delay to be computed on per day basis. The maximum compensation would be limited to 5% of the contract value.

**17. Withdrawal of Tender:** The tender for the works shall be open for acceptance for a period of 60 days from the date of opening of the tenders. If any tenderer withdraws his tender within the validity period or makes any modification in the terms and conditions of the tender which are not acceptable to the SETS, then the SETS shall without prejudice to any

other right or remedy be at liberty, to take action as deemed fit. Further the tenderer shall not be allowed to participate in the re-tendering process of the works.

18. **Storage:** All materials shall be stored as to prevent deterioration or contamination by foreign matters and to ensure the preservation of their quality and fitness for the work.

19. **Execution of work:** The whole work and every part of the work will be executed in most substantial and workmanlike manner and no structure / installation will be damaged.

20. **Resolution of disputes:** In the event of any dispute or difference arising out of this contract between the contracting parties, it shall be referred to the sole arbitration by a person nominated by the Executive Director, SETS as per the Indian Arbitration Act, 1996 as amended from time to time. The place of arbitration will be in Chennai. Decision of the arbitrator shall be final and binding on both the parties.

21. **Subletting:** The contractor shall not sublet or assign the contract in full or part thereof.

22. **Antecedents of persons employed:** It is to be ensured that all the employees and workers employed by the contractor are law-abiding citizens, with clean record. Anti-social elements, rowdies and persons with adverse police records should not be employed at site of work.

The contractor should have correct addresses of the workers employed by them.

23. **Security Rules:** The contractor shall follow at site all security rules as may be framed by the SETS from time to time regarding removal of materials from site, issue of Identity cards, control of entry of personnel and all similar matters.

The contractor has to ensure that movement of their personnel engaged on the work are confined strictly to the permitted work premises only and follow all security guidelines.

24. **Labour Hirement:** No labour hirement shall be allowed in the premises. All labourers should leave the site after days' work. The security & Watch ward of site contractor materials/work etc. shall be at his cost only. No living accommodation will be provided at site.

25. **Signing Agreement:** An agreement on stamp paper of Rs. 100 shall be executed with SETS to carry out the work before commencement of the work. The stamp fee will be borne by the contractor.

26. **Payment of Bills:** Payment of Bills will be made on monthly basis on submission of bills along with detailed measurements certified by the Engineer. No advance payment will be paid.

27. **Keeping clean the work area:** The work area should be kept clean and work is to be carried out without inconvenience to the functioning of the office.

Signature of the contractor  
(With seal)

### **DECLARATION**

We declare and confirm that the we have not been debarred black listed or deregistered by any Central / state Government departments, Public sector undertaking, Autonomous bodies at any time. We clearly understand and acknowledge the right of SETS, if information furnished by us are contradicts, to declare our tender to be non- complaint and if the contract has been awarded, to declare the contract null and void.

Signature of the contractor  
(With seal)



**SECTION – IV**  
**GENERAL CONDITIONS OF CONTRACT**

## **GENERAL CONDITIONS OF CONTRACT**

The General Conditions of contract along with amendment being a part of tender document is made available to me / us by the office of Engineer –in-charge (Civil Engineer), SETS, Chennai and I/we have gone thoroughly and understood the conditions stipulated thereon and will abide by the same.

I/we affix my / our signature in acceptance of the same and the same and this will form part of the original agreement.

Signature of the contractor

**SECTION – V**  
**SCOPE OF WORK**  
**&**  
**TECHNICAL SPECIFICATIONS**

**SECTION – 5:**

The contractor shall follow the CPWD Works Specifications. (a copy of which is available in the office of EIC.)

**SECTION – VI**  
**DRAWINGS**

**SECTION – 6:**

The SETS building drawings are available in the Office of the Engineer – in –charge (Civil Engineer for the bidders interested to view only). It is advised to visit the location and site of work to get the correct information and details of the nature of work before tendering.

**SECTION – VII**  
**ISSUE OF MATERIALS**

**7 F – ISSUES :**

It may be noted that NO Materials shall be issued by Department (SETS) either free of cost or on Chargeable basis, other than water and power supply. Water and power supply required to carry out the work specified alone will be provide free of cost.



**SECTION – VIII**  
**SCHEDULE OF QUANTITIES**

**Name of work: Construction of Car Parking area at SETS, Chennai; 600113.**

**Schedule**

Item no	Description	Unit	Qty	Rate	Amount
1	Earth work excavation in all kinds of soil by mechanical means / manual means over areas including Chipping the existing concrete flooring and getting out and disposal of surplus excavated earth/concrete within the initial lead of 50m and lift of 1.5m all as per specification and as directed by the Engineer-in-charge.				
		Cum	50		
2	Providing and laying plain concrete 1:3:6 using 25mm and above HBG Stone metals all as per specification and as directed by the Engineer-in-charge.				
		Cum	3.00		
3	Providing and laying in position 1:1.5:3 (1 cement 1.5 sand & 3 Stone aggregate) of Reinforced concrete excluding of cost centering, shuttering, finishing and reinforcement upto Plinth level/Floor Level. All as per specification and as directed by the Engineer-in-charge.				
		Cum	10.2		
4	Providing and laying in position 1:1.5:3 (1 cement 1.5 sand & 3 Stone aggregate) of Reinforced concrete excluding of cost centering, shuttering, finishing and reinforcement above Plinth level/Floor Level. All as per specification and as directed by the Engineer-in-charge.				
		Cum	4.3		
5	Providing centering , shuttering, including strutting, propping etc and removal form work. All as per specification and as directed by the Engineer-in-charge.				
5.1	For Foundation, footing, bases of columns				
		Sqm	35		
5.2	Columns, piers, abutments, pillars, post and struts				
		Sqm	160.00		
6	Providing and placing TMT Fe 550 grade Steel reinforcement for RCC work including straightening, cutting, bending placing in position and binding at all elevations, all complete all as per specification and as directed by the E.I.C				
		Kg	1700.00		
7	Providing and fixing 2mm thick Polycarbonate solid sheet of approved shade for roofing upto any pitch including fixing with polymer coat D or L hooks, bolts and nuts 8mm dia GI plain/bitumen washers complete excluding the cost of purlins, rafters, trusses etc. The material shall confirm to the relevant IS code.				
		Sqm	160.00		
8	Providing and painting two or more coats on new work such as columns, beams, etc. with acrylic emulsion paint of approved brand manufacture to give an even shade all as per specifications and as directed by E.I.C				
		Sqm	142.00		
Total Amount Before GST					
Add GST @18%					
Total Amount Including GST					

Signature of the Contractor  
(With Seal)